



**ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, FEBRUARY 9, 2021 – 9:00 A.M.**

BOARD MEMBERS PRESENT: Clifford Brown
Marsha Bruhn
Kimberly Clayson
Linda Forte
Damon Hodge
Chris Jackson
Kwaku Osei
Jonathan Quarles

BOARD MEMBERS ABSENT: John Naglick (Ex-Officio)
Katy Trudeau (Ex-Officio)
Thomas Stallworth

**SPECIAL DIRECTORS
PRESENT:** None

**SPECIAL DIRECTORS
ABSENT:** None

OTHERS PRESENT: Pierre Batton (DEGC/EDC)
Kenyetta Bridges (DEGC/EDC)
Cora Capler (DEGC/EDC)
Charlotte Fisher (DEGC/EDC)
Amanda Hanlin (DEGC/EDC)
Gay Hilger (DEGC/EDC)
Malinda Jensen (DEGC/EDC)
Kevin Johnson (DEGC/EDC)
Paul Kako (DEGC/EDC)
Jennifer Kanalos (DEGC/EDC)
Glen Long (DEGC/EDC)
Andrew Lucco (DEGC/EDC)
Rebecca Navin (DEGC/EDC)



**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
FEBRUARY 9, 2021
HELD VIA ZOOM VIRTUAL MEETING
9:00 A.M.**

GENERAL

Call to Order

Chairperson Forte called the meeting of the Economic Development Corporation Board of Directors to order at 9:02 a.m. Roll call was conducted, and a quorum was established.

Approval of Minutes

Ms. Forte asked if there were any additions, deletions, or corrections to the minutes of the December 15, 2020 Regular Board meeting. Hearing none, Ms. Forte called for a motion:

Ms. Bruhn made a motion approving the minutes of the December 15, 2020 Regular Board meeting, as presented. Ms. Clayson seconded the motion. A roll call vote was conducted with the following result:

Ayes: Mr. Brown, Ms. Bruhn, Ms. Clayson, Mr. Hodge, Mr. Osei, and Ms. Forte.

Nays: None.

EDC Resolution Code 21-02-02-341 was approved.

Receipt of Treasurer's Reports

Mr. Long reviewed the Treasurer's Reports of Receipts and Disbursements for the months of November and December 2020 for the benefit of the Board. With there being no questions or comments, Ms. Forte called for a motion.

Ms. Bruhn made a motion approving the November and December 2020 Treasurer's Reports, as presented. Mr. Hodge seconded the motion. A roll call vote was conducted with the following result:

Ayes: Mr. Brown, Ms. Bruhn, Ms. Clayson, Mr. Hodge, Mr. Osei, and Ms. Forte.

Nays: None.

EDC Resolution Codes 21-02-03-258 and Code 21-02-03-259 were approved.



PROJECTS

Small Business and Commercial Corridor Revitalization Program: Amendment Number 5 for City of Detroit Contract Number 6000226 for Contract Term Extension Under Amended and Restated Subrecipient Agreement

Mr. Batton advised, as the Board is aware, at the request of the City of Detroit (the “City”) Mayor’s Office and Housing and Revitalization Department (“HRD”), the Economic Development Corporation of the City of Detroit (“EDC”), is administering small business and commercial corridor revitalization programs, including the programs known as Motor City Match and Motor City Re-Store (the “Programs”).

The Programs are currently implemented pursuant to subrecipient agreements with the City General Funds. In February 2020, the current subrecipient agreement (contract number 6000226) (the “Agreement”) was amended for additional funding.

In order to continue the Programs, subject to City Council approval, HRD has agreed to amend the expiration date of the Agreement from January 31, 2021 to June 30, 2021 (the “Proposed Amendment”). The Agreement term shall expire on June 30, 2021.

EDC staff recommends that the EDC Board of Directors approve the Proposed Amendment. A resolution was included for the Board’s consideration.

Ms. Forte called for questions.

Ms. Bruhn asked for an update on the Motor City Match grant recipients. She expressed concern about the small businesses and how they are doing during the pandemic. Ms. Bruhn also asked how staff is monitoring the businesses and requested feedback on how they are doing.

Mr. Batton advised that he would be happy to present an update at the next EDC Board meeting. Staff knows that the pandemic is disproportionately affecting Detroit minority-owned and woman-owned businesses and have been staying in contact with these businesses. Last year, through this body, a grant fund was set up that utilized some underutilized funding from the Motor City Match Program to provide cash grants that were only available to Motor City Match awardees for businesses impacted by COVID. Approximately \$800,000 was disbursed to these businesses. We’ve also made sure these businesses were aware of other help that was available, such as the Paycheck Protection Program.

Ms. Forte stated that she thinks a presentation at the next meeting is an excellent idea and knows that the Board is intensely interested in receiving an update.



Ms. Forte noted that the extension is for a short term, questioned why the extension is only through June 30, 2021, and asked what is expected beyond that date.

Mr. Batton responded that as the Board will recall, when the City entered the HUD monitoring a couple of years back, it was the City's decision to RFP the next contract. There are some modifications that need to be made to a future program to allow it to utilize CBDG funds again. The City believes that it helps them with some of the compliance pieces if they RFP to select a vendor and operator for the program, as opposed to sole sourcing a vendor for the program. This contract extension is short for us to cover existing awardees that are a part of the program. Once the City formally puts out an RFP, the EDC may respond to the RFP to continue running the program.

Ms. Forte called for a motion.

Mr. Hodge made a motion approving the Extension of the Term of the City of Detroit Contract Number 6000226, as presented. Mr. Osei seconded the motion. A roll call vote was conducted with the following result:

Ayes: Mr. Brown, Ms. Bruhn, Ms. Clayson, Mr. Hodge, Mr. Jackson, Mr. Osei, Mr. Quarles, and Ms. Forte.

Nays: None.

EDC Resolution Code 21-02-91-113 was approved.

Motor City Match Recommendation to Update Previously Approved Awardee Address

Mr. Lucco advised that since June 1, 2015, the EDC's Motor City Match program began accepting applications for the Business Owner "Cash" Award Track. The "Cash" Award Track awards businesses who have a business plan, a secured space, and funds available to invest in their project a grant up to \$100,000 to assist in the business' project.

Upon submission of an application for the "Cash" Award Track and the subsequent approval of an award to selected Motor City Match awardees, awardees are required to identify the location of their business. Loose Massage Therapy Plus LLC (the "Awardee") was awarded a Motor City Match "Cash" award on January 10, 2017 in the amount of \$30,000. Since then, the Awardee began requesting and utilizing disbursements of the grant for the purchase of fixtures and equipment for its business and \$8,581 remains in grant funds available for Awardee's project. The Awardee changed its project location in the Spring of 2019 and has been operating out of the Awardee's home and temporary locations since that time. Completion of construction in the new location was expected in the Spring of 2020, however those plans were delayed by the onset of the Coronavirus pandemic. Though delayed, the awardee is now ready to continue and complete construction in their new space. In order for the Awardee to complete its project and use



the remaining funding under its respective “Cash” grant award, EDC staff recommends that the

Awardee’s business address be updated in accordance with the following:

Awardee	Round	Original Location	New Location
Loose Massage Therapy Plus LLC	6	19485 Livernois, Detroit, MI 48221 (Avenue of Fashion, District 2)	19323 Livernois, Detroit, MI 48221 (Avenue of Fashion, District 2)

A resolution approving the staff’s recommendation to update the Awardee’s business address as stated herein was included for the Board’s consideration.

Ms. Forte called for comment/question. Hearing none, the Board took the following action:

Mr. Osei made a motion approving the Update of a Previously Approved Awardee’s Address, as presented. Ms. Clayson seconded the motion. A roll call vote was conducted with the following result:

Ayes: Mr. Brown, Ms. Bruhn, Ms. Clayson, Mr. Hodge, Mr. Jackson, Mr. Osei, Mr. Quarles, and Ms. Forte.

Nays: None.

EDC Resolution Code 21-02-91-114 was approved.

ADMINISTRATION

None.

OTHER MATTERS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

On a motion by Ms. Bruhn, seconded by Ms. Clayson, Ms. Forte adjourned the meeting at 9:16 a.m.



CODE EDC 21-02-02-341

APPROVAL OF MINUTES OF DECEMBER 15, 2020 REGULAR MEETING

RESOLVED, that the minutes of the regular meeting of December 15, 2020 are hereby approved, and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Economic Development Corporation.

February 9, 2020



CODE EDC 21-02-03-258

RECEIPT OF TREASURER'S REPORT FOR NOVEMBER 2020

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for the period ending November 30, 2020, as presented at this meeting, is hereby in all respects accepted as action of the Economic Development Corporation.

February 9, 2021



CODE EDC 21-02-03-259

RECEIPT OF TREASURER'S REPORT FOR DECEMBER 2020

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for the period ending December 31, 2020, as presented at this meeting, is hereby in all respects accepted as action of the Economic Development Corporation.

February 9, 2021



CODE EDC 21-02-91-113

**SMALL BUSINESS AND COMMERCIAL CORRIDOR REVITALIZATION PROGRAM:
AMENDMENT NUMBER 5 FOR CITY OF DETROIT CONTRACT NUMBER 6000226
FOR CONTRACT TERM EXTENSION UNDER AMENDED AND RESTATED
SUBRECIPIENT AGREEMENT**

WHEREAS, at the request of the City of Detroit (the “City”) Mayor’s Office and Housing and Revitalization Department (“HRD”), the Economic Development Corporation of the City of Detroit (“EDC”), is administering small business and commercial corridor revitalization programs, including the programs known as Motor City Match and Motor City Re-Store (the “Programs”); and

WHEREAS, the Programs are currently implemented pursuant to subrecipient agreements with the City, using City general funds; and

WHEREAS, the current subrecipient agreement (contract number 6000226) (the “Agreement”) expires on January 31, 2021; and

WHEREAS, in order to continue the Programs, the current term of the Agreement, subject to City Council approval, HRD has agreed to amend the expiration date of the Agreement from January 31, 2021 to June 30, 2021 (the “Proposed Amendment”); and

WHEREAS, the EDC Board of Directors has determined that the Proposed Amendment is appropriate and otherwise consistent with the EDC’s statutory purposes; and

NOW, THEREFORE, BE IT, RESOLVED, the Proposed Amendment is hereby approved.

BE IT FURTHER RESOLVED, that any two Officers, or any one of the Officers and any one of the Authorized Agents or any two of the EDC’s Authorized Agents, shall hereafter have the authority to negotiate and execute an amendment to the Agreement and all other documents, contracts, or papers, and take all actions, necessary or appropriate to implement the provisions and intent of this resolution on behalf of the EDC.



BE IT FINALLY RESOLVED, that all of the acts and transactions of any officer or authorized agent of the EDC, in the name and on behalf of the EDC, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions except that such acts were taken prior to execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

February 9, 2021



CODE EDC 21-02-91-114

MOTOR CITY MATCH: PREVIOUSLY APPROVED AWARDEE RECOMMENDATION TO CHANGE ADDRESS AND TO EXTEND AWARD DEADLINE

WHEREAS, the following business has been previously awarded a Motor City Match “Cash” Grant during round 6: Loose Massage Therapy Plus LLC (the “Awardee”); and

WHEREAS, an Awardee is required to identify the location of their business prior to the EDC Board’s approval of their cash award; and

WHEREAS, the Awardee has recently updated its business location from 19485 Livernois to 19323 Livernois Detroit, MI 48221; and

WHEREAS, EDC staff recommends the approval of the updated Awardee business locations, allowing Awardee to utilize the previously awarded “Cash” grant award.

THEREFORE, BE IT RESOLVED the EDC Board of Directors approves the updated Awardee address as sated herein.

BE IT FURTHER RESOLVED, that any two Officers, or any one of the Officers and any one of the Authorized Agents or any two of the EDC’s Authorized Agents shall hereafter have the authority to negotiate and execute all documents, contracts, or other papers and to take such actions as are necessary or appropriate to implement the provisions and intent of this resolution.

BE IT FINALLY RESOLVED, that all of the acts and transactions of any Officer or Authorized Agent of the EDC, in the name and on behalf of the EDC, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions, except that such acts were taken prior to the execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

February 9, 2021